



Minutes of the Board of Directors Meeting

September 11, 2018

Steve Weiss called the meeting to order at 7:02 pm. A quorum was present.

Members Present: Karen Pfendler, Lynn Smith, Sachi Kubo, Chris Nelson, Steve Weiss, Shannon Waterfield, Shelly Murphy, Karl Hjerpes, Jordan Matyas, Hans Pusch

Members Absent: Robert Jones—he called in and was present via his phone for the vote on the Nominating Committee

Others Present: Barb Guttman, Krista Worzalla, Jacob Ringer, Phil & Janet Graff. Pastor Britt Cox—introduced herself to the Board. President Weiss informed visitors that OTTA would be setting a date for an OTTA meeting regarding the LaSalle School soccer field project for Oct 1, 2018. There will be a follow up meeting discussing the soccer field plans at LaSalle on Friday, Oct 5, 2018.

- **Approval of the Minutes:** Jordan Matyas moved to approve the August 14, 2018 Board minutes.... Shannon Waterfield 2nded...Shelly Murphy & Lynn Smith abstained...8 yeases, 2 abstentions.... minutes approved.
- **Treasurer's Report:** Sachi Kubo: biggest expense was the new ac compressor; need to open an account with a new bank; buy a \$50,000 CD for 12 months at 2.5% interest with bank at Armitage & Halsted (didn't get the name on my tape); audit scheduled for Tuesday Oct 16, 2018 with our regular accountant; Sachi wants to get a letter from accountant with more specific details on what they do in the performance of their duties for OTTA. Sachi requested the board approve the formation of a Finance Committee to establish better internal finance controls. Treasurer will be the chair. Committee members should have CPA background as well as strong business acumen. Sachi suggests they meet every 3 months. Sachi moved to form an ad-hoc finance committee...2nd Hans...motion unanimously approved.
- **President's Message:** President Weiss presented his selections for the Nominating Committee members from names submitted to him from 4 board members: Todd Humes(Chair), Scott Early, Jacqui Thams, Birgitte Normolle, & Karen Peterson; the board was provided with short bios on each member; Jordan Matyas moved to approve the candidates; Karen Pfendler 2nd---discussion on the motion; Robert Jones was present for the motion and discussion via cell phone; the question was called: 6 yeases--Jordan Matyas, Shannon Waterfield, Sachi Kubo, Steve Weiss, Karen Pfendler, & Robert Jones; 5 no's-Chris Nelson, Karl Hjerpe, Shelly Murphy, Lynn Smith, Hans Pusch. The motion to approve the Nominating Committee passed.
- **NPMCA Report:** No report—Peter Delp & family (Unit 2 N) have moved out—they intend to rent their unit. The Board should consider perhaps offering to purchase their unit.
- **COMMITTEE REPORTS:**
- **Neighborhood Improvement Committee:** No report
- **HD/PZ Committee:** 2 issues: 225 Menomonee was issued a stop work order; they are to send us new plans; 2nd issue is 1848 Lincoln Ave—we have retained counsel for this issue; the new owner wishes to construct a 2 car garage at the rear of their home which fronts onto Lincoln Park West (there has never been a garage there). The owners are supposed to appear before zoning in 2

weeks; we will need property owners to write letters to Alderman & Zoning opposing this zoning variance.

- **Grants Committee:** No Report...Robert was out of town
- **Youth Committee:** No report
- **Membership/Communications Committee:** 763 total membership; 456 voting members, 307 non-voting members.
- **Events:** Oktoberfest coming up—9/22/18--Kathy Clark is chairing the event. This event spends half the budget for the year's events.
- **Education and Outreach Committee:** No Report
- **Art Fair Committee:** No report—will discuss Menomonee Club contract under new business.
- **Capital Improvements:** Hans & Barb have been working on the lighting plans. Plans include lighting upgrades, sound dampening upgrades, and a general brightening up of the north room. They have secured project bids, pricing for the equipment, architectural plans—cost to do is between \$30,000-\$40,000. Hans is recommending that this proposal be included in the next year's budget.
- **Ad Hoc Crime & Safety Committee:** Currently looking to establish dates for the committee to meet.

- **Arts & Operations Director's Report:** The current exhibit is the CAVA exhibit chaired by Norman Baugher. About 200 visitors came to the artist's reception. @ Properties came to Barb wishing to set up classes for their members as they did last year, which they have done. Barb had to cancel one of the new classes due to low enrollment...this year's classes have generated new memberships.

- **Unfinished Business:** Contract with Menomonee Club—5 years ago it was changed from 60%/40% to 80%/20%. The new contract suggests that it be reviewed every 5 years. MC doesn't get any %age of First Site. MC is perfectly content with the 80/20% split. Jordan queried whether MC legitimately warrants a \$60k percentage of the net profits. MC allows us to consider their share as a contribution. It was thought that OTTA should see the MC financials. Board suggested putting together a list of duties MC contributes to the AF. Jordan moved to extend the contract for one more year...Lynn 2nd...passed unanimously. OTTA should ask MC to vote on this motion also.

- **New Business:** Karen Pfendler moved to go into **Executive Session @ 8:42.**
Karen Pfendler moved to end the **Executive Session @ 9:35.**
No actions were taken during the ES.

- **Adjournment:** Karen Pfendler moved to adjourn.... Chris Nelson 2nd.... meeting adjourned @ 9:37 P.M.

Respectively Submitted,

Karen Pfendler
OTTA Secretary