



GRANT APPLICATION & INFORMATION

The Old Town Triangle Association offers grants to schools and organizations that serve our community and support the stated mission and goals of the Old Town Triangle Association which appear below.

Grant applications are accepted annually with the **application deadline of January 15th**. Applications can either be downloaded from the OTTA website or picked up at the OTTA office: 1763 N. North Park Avenue, Chicago, IL 60614.

When filling out the application please:

- 1. Include all requested information. Each section must be complete in order to be considered.**
- 2. Ensure your request is aligned with the OTTA's Mission Statement and Goals (below).**

Completed applications may either be emailed to info@oldtowntriangle.com or sent by mail to Old Town Triangle Association, Attn: Grants Committee, 1763 N. North Park Ave, Chicago, IL 60614. Applicants will be notified of the outcome of their application via email in late May.

Any questions may be directed to info@oldtowntriangle.com or (312) 337-1938.

OTTA Mission Statement and Goals

Mission Statement: We enable all who live or work in the Old Town Triangle to Connect, Collaborate, and Care for our Community.

VISION: The Old Town Triangle Association will build on its history of success to become recognized by residents and businesses as the center for engagement, information, collaboration, and advocacy to maintain and improve our quality of life. **We will foster a sense of community and belonging by connecting neighbors, collaborating on issues of common concern, and promoting safety, art, and preservation.**

VALUES:

- Community
- Welcoming People and Ideas
- Stewardship
- Integrity
- Respect and Collaboration

Grant Application Form

Date:

Organization Name:

Organization FEIN/Federal Tax ID:

Address:

Telephone:

E-mail:

Contact Person:

I. Briefly describe the mission and goals of your organization

II. Program Description

- a. Briefly state the need for the program which you are requesting funding and its intended recipients.
- b. Describe the goals and objectives of the program and how this program will address the identified needs.

- c. If your organization is a school, describe how your project is going to make a connection to your curriculum.
- d. Show how these objectives and its recipients relate to the mission, vision and values of the Old Town Triangle Association.
- e. What are the anticipated outcomes and how will you know if you are successful?

III. Activities

- a. List specific activities that will be followed to achieve your objectives and who will participate in the activities.
- b. Include a timeline for implementation of these activities and persons who will be responsible for implementation.

IV. *Funding*

- a. Amount of funding requested from OTTA.
- b. Does this amount represent the total funding required for the program implementation?
If not, what other sources of funding will be involved?
- c. Please indicate the legal name of the recipient of the donation – for check writing purposes, if you are selected.

V. Documentation

The OTTA requires documentation be submitted from the applicant within one year of the receipt of the grant money that describes the outcome of the project. This can be provided using various formats: text, photography, video, etc.