



Old Town Triangle Association Board Meeting Minutes

Date & Time: Tuesday, October 9, 2012 7:00 P.M.
Location: 1763 N. North Park Avenue—OTTA North Room

The October 9, 2012 regular meeting of the OTTA Board of Directors was called to order by President Vi Daley, at 7:03 P.M. A Quorum was present.

Directors Present: Vi Daley, Karen Pfendler, Claire Leaman, Robert Gibbs, Lance Hornaday, Alan Lougee, Rick Hyer, John Knoche

Directors Absent: David Pfendler, Kim Hitchcock, Jeff Smith

Others Present: Leslie Wolfe, Neal Bader, Diane Fitzgerald, Paul Biasco (reporter for the new DNAINfo.com web-site)

1: Approval of Minutes: Secretary Karen Pfendler moved to approve the 9-11-12 Board minutes as redacted from her notes, a complete audio file of the meeting, and Board corrections—Director Hornaday 2nded---8-0 approved.

2: Treasurer's Report: Treasurer Leaman displayed a *Profit & Loss Budget Performance* spreadsheet for September, 2012: **Income: \$10,994.20; Expenses: \$17,798.19; Net Income: -\$6,803.99.** These figures are typical for the 1st several fiscal months of the year. The 'Annual Budget' column is not yet finalized. The board is close to being able to approve a balanced budget by the November meeting. Attached to these minutes will be a copy of the proposed OTTA 2013 Budget Requests. Each board member will receive a copy of this spreadsheet in an email so there is no need to imbed the data within these minutes.

	<u>Sep 12</u>	<u>Budget</u>	<u>Aug - Sep 12</u>	<u>YTD Budget</u>
Ordinary Income/Expense				
Income				
001 · Association Revenue	249.92		538.65	
019 · Program Revenue	10,744.28		12,599.84	
250 · Fund Raising Events	0.00		410.00	
330 · Art Fair Revenues (Art Fair Master Account)	0.00		0.00	
Total Income	<u>10,994.20</u>		<u>13,548.49</u>	
Gross Profit	10,994.20		13,548.49	
Expense				
060 · Association Expenses	11,519.79		21,306.76	
050 · Occupancy Expenses	1,764.01		3,497.08	
040 · Program Expenses	520.60		1,660.92	

230 · Neighborhood Improvements	1,350.23	2,571.97
270 · Fund Raising Event Expenses	0.00	0.00
300 · Art Fair Expenses	0.00	0.00
090 · Contributions Expenses (Grants given)	<u>2,643.56</u>	<u>2,643.56</u>
Total Expense	<u>17,798.19</u>	<u>31,680.29</u>
Net Ordinary Income	<u>-6,803.99</u>	<u>-18,131.80</u>
Net Income	<u><u>-6,803.99</u></u>	<u><u>-18,131.80</u></u>

3: Committee Reports:

- **Art Fair:** Chair John Knoche reported that the committee’s biggest effort is now being directed towards investigating all the details related to selling/pouring our own beer/wine/soda/water. Neal Bader was present to add his expertise to this discussion based on his long-term responsibility of having overseen the food & beverage concessions of the Art Fair. The bottom line is that the Board supports going forward with pursuing the distinct possibility of OTTA selling/pouring its own liquor. Germania club is high on the AF committee’s list as the venue for First Sight. Germania Club is very excited to work with OTTA. The AF committee is still seeking Chairs for Artist’s Aide, Artist’s Breakfast, Thank You Party, Contracts and Permits, & Public Relations. The AF committee will continue to negotiate possible food agreements with Stefani’s

The AF committee wants the space where Dee used to be located set aside as their space. They want to sell the equipment that is currently there, install floor to ceiling sound-proofed walls and pretty much take over that space for their various committee meetings. Art Chair Knoche indicated that this could be a multipurpose space serving the needs of many committees as well as an area for small groups of board members to use for meetings they might need to hold.

- **By-Laws:** No report
- **Capital Improvements:** Director Lougee reported on the hot water problem and informed the board of the 3 quotes on the costs of repairs we have received thus far: a verbal from J & R \$11,300; a quote from Devon Plumbing for the installation of 5 (4) small water heaters (proposal not to include cost of electrical hook ups) \$3,850; and a proposal from Van der Bosch for their plan to resolve the problem for approx. \$5,500. Radiator steam valves will be replaced in the North & South rooms.
- **Communications:** Director Gibbs reported that his committee was going forward with another calendar...this one would feature “Doors” of Old Town and other distinctive artifacts of the historic area. Once upon a time there was a poster called “Doors of Old Town”...good idea to Google that topic and see what comes up. Extensive discussion was held regarding the Communications Committee’s October 2012 version of their ‘Strategic Plan’. After informing the board members that Chairman Gibbs had made some changes to certain target points within the plan as well as reminding board members that the examples cited in the plan were only examples, not final target points, the board asked Chairman Gibbs for assurances that no specific areas of the “Strategic Plan” would be put into place without coming back to the board for their approval of such a plan. The changing of the Mission Statement was of major concern for more than just a couple of members and would not be supported. Chairman Gibbs provided such assurance. Treasurer Leaman moved to accept the October, 2012 version of the ‘Strategic Plan’....Alan Lougee 2nded... 7 yeses, 1 abstention. The motion was carried.

- **Continuing Education:** No report

- **Events/Gallery:** Maybe look towards October to hold a fall event around perhaps a Halloween theme. Maybe even a craft fair...resurrect the Brotherhood Dinner, perhaps (?)...Director Lougee, who reported for Kim, suggested we come up with some possible ideas for an October/November event.
- **Grants:** No update.
- **HD/PZ:** Director Hornaday reported only one submission was on the agenda...Tim Boudreau (347 W. Menomonee) presented his plan desirous of putting a 2 story addition onto his coach house. He had not talked with his neighbors whom he subsequently learned were not in favor of his plan. So, Boudreau agreed to go back to the drawing board and revise his plans and come back to the committee.
- **Membership:** Chair Karen Pfendler reports that the membership database is in good shape. Chair Pfendler sent out thank you letters to new enrollees that included an OTTA member window decal, and a key ring *iBOT* card. Currently 333 members have acquired *iBOT* cards. Rick Hyer is now overseeing the *iBOT* program.
- **Neighborhood Improvements:** NIC committee member Karen Pfendler presented the final budget requests for the NIC. She reviewed accomplishments, previous year's expenditures, explained goals for this current fiscal year, and presented line item amounts for its discretionary budget requests. So overall, NIC budget requests are looking flat if we use numbers from below.

2012-13 Budget Presentation

Neighborhood Improvement Committee

Jeff Smith – Chair

10-6-12



Last Year (1 Aug 2011 - 31 July 2012)

Accomplishments

- City paid \$10k for Emerald Ash Borer treatments.
- Improved trash pick-up (frequency/reliability) and decreased spend. Trash Can management significantly improved.
- Increased committee participation of new members by 35%.
- Participated in Aldermanic Menu Walk and received budgeted \$ for improvements – Clark Street Pedestrian walkway.
- Pocket Parks meticulously managed/maintained.

Last Year (1 Aug 2011 - 31 July 2012)

Accomplishments (cont'd)

- Tree trimming of High Risk trees by Care of Trees – many thanks and compliments from Triangle members/neighbors.
- By serving a long time resident who was not active member – negotiated a 3 year membership and got them involved after 15 years of non-membership.
- Another successful Spring clean up.
- Brick program has catered to 74 residents.

Last Year (1 Aug 2011 - 31 July 2012)

	Last Year
220 - NIC Maintenance (Parks, parkways,)	
228 - Parkway Maintenance (tree spraying,trimming)	17,800
223 - Old Town Triangle Park (Clark & Wisconsin Park)	5,270
224 - Trash Can Maintenance (trash removal)	5,736
232 - Parks Maintenance (Upkeep)	13,052
046 - Spring Clean Up (Spring Clean)	113
Total 220 - NIC Maintenance (Parks, parkways,)	41,971
231 - NIC Programs	
240 - Parkway Tree Program (Shared cost of trees)	77
241 - Brick Program (Shared cost of new bricks installed)	7,684
Total 231 - NIC Programs	7,761
236 - NIC Projects (targeted purchases)	
237 - Park Furniture (Benches/trash cans)	-
238 - Plantings	1,306
239 - Co-Sponsored Projects	-
Total 236 - NIC Projects (targeted purchases)	1,306
242 - NIC communications	-
Total 220 - Neighborhood Improvements	61,037

Next Year (1 Aug 2012 - 31 July 2013)

Goals

- Continue with tree trimming – high risk trees.
- Continue & expand 2012 accomplishments with budgeted money & people.
- Determine new and innovative events to generate/raise funds for further neighborhood/infrastructure improvement.

Budget Request

	Last Year	Base Budget	2013 Request	Response to Triangle Park
229 - NIC Maintenance (Parks, parkways,)				
229 - Parkway Maintenance (tree & pruning/trimming)	17,500		12,400	
229 - Old Town Triangle Park (Clark & Wisconsin Park)	5,270	5,000	5,000	11,300 - 22,300 = -11,000
229 - Trash Can Maintenance (trash removal)	5,728	5,000	5,000	
229 - Park Maintenance (Uplink)	13,052	5,000	5,000	
046 - Spring Clean Up (Spring Clean)	112		250	
Total 229 - NIC Maintenance (Parks, parkways,)	41,671	19,100	31,750	
231 - NIC Programs				
240 - Parkway Tree Program (Shared cost of trees)	77		1,000	
241 - Brick Program (Shared cost of new bricks installed)	7,854		7,000	
Total 231 - NIC Programs	7,931		8,000	
230 - NIC Projects (targeted purchases)				
227 - Park Furniture (benches/trash cans)	-		-	
228 - Planting	1,305		1,500	
229 - Co-Sponsored Projects	-		-	
Total 230 - NIC Projects (targeted purchases)	1,305		1,500	
242 - NIC communications	-		-	
Total 230 - Neighborhood Improvements	51,027	19,100	41,250	52,550

- **Neighborhood Relations:** Director Hyer has agreed to undertake supervision of the iBOT program. He has also agreed to oversee the CAPS program. Otherwise, Director Hyer reports his committee is running smoothly.
- **Archivist:** No report

4: Arts & Operations Director's Report: A & O Director Leslie Wolfe reported that we have instituted our new rental policies for the Center. No longer will condo associations be given free use of the center for their meetings. All condos will now be paying a \$25 fee for usage. We also have several bookings for pot-luck dinners to be held in October. The Center's October art opening features works rendered by our own OTTA art students. LaSalle Language Academy has submitted the CPS board approved contract for their usage of our Center during this coming year which requires our signature before it goes into effect (the classes have already begun and are running smoothly).

5: Old Business: The Board reviewed job descriptions of a previous administrator and then went over the list of current duties for which the A & O Director is responsible. A decision will be made in the future on just how the Board will proceed with securing assistance for the A & O Director.

6: New Business: Paul Biasco, reporter for DNAinfo.com, explained that this new website (kicking off in November) will be reporting exclusively on the Lincoln Park and Old Town areas' events and activities. This venture is owned by Joe Rickets and his family.

Vi Daley announced her recommendations for the 2012 Nominating Committee: Chair, Scott Early, Corrine Svoboda, Anne Giffels, Lucy Baldwin, and Diane Gonzalez and asked for a motion to approve this group. Secretary Pfendler moved to approve this committee, 2nded Rick Hyer... 8-0 motion carried.

7: Announcements: November 13 - 6:30 P.M. DePaul's Lincoln Park Community Research Initiative Committee will be presenting a program on Monuments in the Park. Krista August, who wrote "Giants of the Park", will focus on three monuments; well known Sculptor, Richard Hunt, will talk about

contemporary sculptures; and Mark Sullivan will talk about the Mother Cabrini monument which was recently renovated at the former Columbus Hospital site. Adam Schwerner of the Park District (our very own neighbor) will serve as the moderator.

A reminder to the Board---the November 13, 2012 Board meeting has been rescheduled to Monday, November 12, 2012.

8: Executive Session: Secretary K. Pfendler moved to go into Executive Session @ 9:53 P.M. All approved.

9: Return from Executive Session to Regular Meeting: Secretary K. Pfendler moved to return to the regular session of the Board meeting @ 10:28 P.M...2nded Director Lougee...passed 8-0. Director Lougee then moved to approve a 2.3% salary increase for the A & O Director along with a modest bonus...2nded Director Hornaday... 8-0 motion was carried.

10: Adjournment: Secretary Karen Pfendler moved to adjourn...Director Hornaday 2nded...the board meeting was adjourned @ 10:48 P.M.

These minutes were approved as redacted from the Secretary's notes, a complete audio file of the meeting, and board member corrections on 11/12/12.

Respectfully submitted,

Karen Pfendler, Secretary OTTA