

**Minutes of the Board of Directors Meeting**  
**May 14, 2019**

**President** Karen Pfendler called the meeting to order at 7:03 pm. A quorum was present.

**Members Present:** Karen Pfendler, Lynn Smith, Shannon Waterfield, Sachi Kubo, Jordan Matyas, Chris Nelson, Alan Lougee, Ed Sokolofski, Shelly Murphy, Darius Tandon, Robert Jones

**Members Absent:**

**Others Present:** Barb Guttman

- **Approval of Minutes:** The April 9, 2019 minutes were approved.
- **Treasurer's Report:** Ed Sokolofski gave the monthly P & L report; & balance sheet for April 30, 2019. Reported switching of checking accounts to Wintrust will be completed by the end of this month. Finances are in good shape.

**COMMITTEE REPORTS:**

- **Finance Committee:** Ed Sokolofski reported the BMO Harris CD has been completed and is in place.
- **Neighborhood Improvement Committee:** Shannon Waterfield reported our brick program continues to go strong; the additional funds approve at the last meeting have been spent and a waiting list is now in place. Ed inquired about what %age of our OTT brick sidewalks have been rebricked; Shannon thinks about 25-30% are done. Shannon will be doing a walkthrough with the alderman's office before the Art Fair to assess what things need to be addressed before the fair.
- **HD/PZ Committee:** Jordan Matyas reported on the Sedgwick request for a 2-car garage which HD/PZ could not support...thanked Alan Lougee for attending the past meeting...asked the Montgomery's were asked to reconsider some options...a property on Eugenie want a bump out so HD/PZ couldn't support the plan...Chase Bank wants to install a handicapped ramp in front of the bank on Wells...we most likely will push back on this project a bit...Landmarks appeared to already have approved this. Sachi Kubo explained why she would be recusing herself on the HD/PZ vote to approve the plans for 1810 Orleans. Karen & Hyers will go to the next hearing on a motion to hear the stay with our attorney. We don't anticipate any protest demonstrations at any of our Art Fair gates.
- **Grants Committee:** Robert Jones reported the grant recipient choices for 2019...they were approved by the board unanimously.
- **Membership/Communications Committee:** Chris reported total membership 634...voting membership 439; Sachi apologized for having to cancel the membership meeting. Newsletter went out...it was a good one.
- **Events:** Shelly Murphy reported First Site, Events will stand down until after the Art Fair...Thank You Party...Two Lights wants to offer a Happy Hour for OTTA...half price drinks, etc. ...details to follow...looking to schedule a last of July event for the neighborhood...
- **Art Fair Committee:** Loose ends being tied up...Menomonee working with Church of the Three Crosses on installing an electrical power source in that area...MC is paying \$4000 for the power box and will pay the future expense on the usage. Shelly spearheaded artists tours this year and a kids treasure hunt...are using a smaller stage in the plaza area...and are moving the food around...are moving the Menomonee/Wells gate entrance to right in front of Shannon's house... is asking that Care of Trees not wait until Friday to trim trees...First Site is Friday...Board Approved Sasha Mayoras for next year's Art Fair Chair...Lynn Smith motioned...Chris Nelson 2<sup>nd</sup>... Board

unanimously approved the motion. Lynn Smith nominated Shelly Murphy to be the Vice Chair for next year's Art Fair...2<sup>nd</sup> Chris...approved.

- **Community Relations Committee:** Darius Tandon attended the last LaSalle LSC meeting arranged by Karen & Alderman Smith; the plans for the soccer field are complete; demolition and construction will start the week after the Art Fair. The school heard OTTA voices....no plans to do any adult rentals...will still have camps like in the past....no nets...no netting...will post rules of use. Folks were pretty satisfied with the meeting. We will continue to monitor any developments that occur.
- **Capital Improvements Manager/North Park Menomonee Condo Association Rep:** Alan Lougee reported on the meetings he's been having; board voted to go with 7 of the lighting banks in the light grey color scheme; board approved the electricians suggested by Laurie Miller after acquiring 3 independent bids; board directed Alan to order the necessary supplies ASAP; work with Barb to get the project scheduled during the 2 cleared weeks in July so as to complete this project; the board also approved writing the check in the amount of \$8,000 to replenish the reserve fund; Alan & Barb will work out the dollar amount necessary to cover the costs of snow shoveling and trash can moving and ask that those costs be added to the NPMCA budget. Board also wants copies of insurance papers for the NPMCA so as to be able to assess whether or not we are over insured.
- **President's Remarks:** No remarks were shared.
- **Arts & Operations Director's Report:** Barb Guttman will be a new instructor Douglas David...does landscapes and seascapes.... Roger Bole will return to teach 2 or 3 days over the summer...
- **Unfinished Business:** None
- **New Business:** None

**Adjournment:** Robert Jones moved to adjourn @ 9:06 P.M. Meeting adjourned.

Respectfully submitted,  
Shannon Waterfield, OTTA Secretary

				Apr 19 ▾	Aug '18 - Apr 19 ▾	Annual Budget ▾
<b>Ordinary Income/Expense</b>						
<b>Income</b>						
			Restricted Donations (Suzanne Flavin Scholarship Funds)	0.00	-206.25	0.00
			001 - Association Revenue	1,677.74	10,186.21	14,150.00
			019 - Program Revenue	4,765.00	49,890.75	59,750.00
			250 - Fund Raising Events	11,100.00	14,530.00	27,000.00
			330 - Art Fair Revenues (Art Fair Master Account)	33,275.00	228,775.00	423,900.00
			<b>Total Income</b>	<b>50,817.74</b>	<b>303,175.71</b>	<b>524,800.00</b>
			<b>Gross Profit</b>	<b>50,817.74</b>	<b>303,175.71</b>	<b>524,800.00</b>
<b>Expense</b>						
			244 - Ogden (Wisconsin) Plaza (Ogden Plaza - between Wisconsin & Lincoln	0.00	6,004.00	
			66900 - Reconciliation Discrepancies (Discrepancies between bank statements and company records)	0.00	0.04	0.00
			060 - Association Expenses	7,966.10	76,505.68	98,490.00
			050 - Occupancy Expenses	2,500.66	33,463.85	39,330.00
			040 - Program Expenses	3,962.36	52,596.51	83,080.00
			230 - Neighborhood Improvements	6,678.57	18,791.45	63,800.00
			270 - Fund Raising Event Expenses	0.00	4,000.00	12,000.00
			300 - Art Fair Expenses	15,449.62	27,099.16	112,900.00
			090 - Contributions Expenses	0.00	0.00	115,200.00
			<b>Total Expense</b>	<b>36,557.31</b>	<b>218,460.69</b>	<b>524,800.00</b>
			<b>Net Ordinary Income</b>	<b>14,260.43</b>	<b>84,715.02</b>	<b>0.00</b>
<b>Other Income/Expense</b>						
<b>Other Expense</b>						
			127 - Capital Improvements to OTTA	0.00	5,412.00	0.00
			<b>Total Other Expense</b>	<b>0.00</b>	<b>5,412.00</b>	<b>0.00</b>
			<b>Net Other Income</b>	<b>0.00</b>	<b>-5,412.00</b>	<b>0.00</b>
			<b>Net Income</b>	<b>14,260.43</b>	<b>79,303.02</b>	<b>0.00</b>